



# St Joseph the Worker School

## Technology Acceptable Use Agreement

### YEAR P - 2

Please read through the policy with your child to be sure that they understand the details and implications. This policy applies to children in Grades P - 2.

#### ***Student Rules & Guidelines:***

***These rules will help us all to stay safe when using technology***

- I will only use any technology at school with the permission of the teacher
- I will look after our equipment by using it with care - I will not be silly or rough with it
- I will report any breakages/damages/issues to teacher straight away
- I will only use the computer and the Internet when I am being supervised by an adult; I need an adult to supervise and help me
- I will only use the websites, activities and apps that my teachers say are safe to use. If I accidentally click on the wrong page, I will ask an adult for help straight away
- I will not purposefully click on any Internet advertising
- I will not use search engines or sites without permission from the teacher
- I will only send emails with the permission or help of a teacher
- I will keep my own device or equipment at home and not bring it to school unless I have been given special permission by my teacher and parents (this includes devices such as mobile phones, iPods, iPads, cameras, Nintendo DS's or similar)
- I will not put any personal information online. This includes: my name, my address, my Email address, my phone numbers or photos of myself
- I will ask permission from others before taking pictures, recording sound or videoing them (including teachers)
- I will never put another student's photo or video on the Internet
- If I bring a mobile phone or any other device to school, I will leave it at the school office during the day. I will collect my device at the end of the school day



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If I see something on the Internet that is mean, rude, upsetting or that I know is not acceptable at our school then I will:

**STOP** what I am doing

**BLOCK** it by minimising or closing my screen so that others cannot see it

**TELL** a teacher straight away

I understand that if I break any of these rules, I will not be able to use the technology and the school may need to tell my family.

This Acceptable Use Policy also applies to students whilst on school excursions, camps and extra-curricular activities.

#### **Parent/Guardian information:**

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material when students are working at school by sharing links that include appropriate content and following the STOP-BLOCK-TELL Guidelines.

I agree to allow my child to use the Internet at school for educational purposes in accordance with the Student Agreement attached. I have discussed the scenarios, potential problems and responsible use of the internet with him/her as outlined in the technology use agreement.

*If you have any questions or concerns please contact the principal - [principal@sjwreservoirnth.catholic.edu.au](mailto:principal@sjwreservoirnth.catholic.edu.au)*



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### YEAR P - 2

#### Acceptance:

I acknowledge and agree to follow the rules and guidelines outlined in the St Joseph the Worker Technology Acceptable Use Policy for the Junior School.

St Joseph the Worker Technology Acceptable Use Agreement 2019	
<b>Student Name:</b>	
<b>Student Grade:</b>	
<b>Student Signature:</b>	

I/we acknowledge and agree to follow the rules and guidelines outlined in the St Joseph the Worker Technology Acceptable Use Policy for the Junior School.

<b>Parent Name(s):</b>	
<b>Parent/Guardian Signature(s):</b>	
<b>Date:</b>	

Please detach the signature page only and return to your child's classroom teacher.  
Retain the policy details for your own records and future reference.