



ST JOSEPH THE WORKER  
PRIMARY SCHOOL

PARENT HANDBOOK  
2017



### **OUR VISION**

*An accepting community working together to inspire:  
the proclamation of God's love, the growth to wholeness, a love of  
life and learning and an unconditional respect for self, others and  
the world.*

St Joseph the Worker School welcomes you to our school community. We trust that your time with us will be both happy and rewarding.

This booklet is designed to provide helpful information to all parents in our school. We encourage you to become actively involved in the education of your children.

### **Contact Information**

**Principal: Mrs Maria Barnes**

**Parish Priest: Fr Emmanuel Bonello**

St Joseph the Worker Parish  
79 Wilson Boulevard  
North Reservoir, 3073

Telephone: 9460 3013

### **St Joseph the Worker Primary School:**

The parish of St Joseph the Worker North Reservoir was established in 1970 as St. Gabriel's Parish grew too large. St Joseph the Worker School commenced operation in 1978. The school is an integral part of the parish; we work together to ensure an effective implementation of the Sacramental Program.

The school is located in a working class socio-economic area in the northern region of Melbourne. The student population, currently at 211, has remained predominantly of students with an Italian background and significant groups of students of Australian, Arabic, Asian, Maltese and Greek backgrounds. From its very foundation, St. Joseph the Worker School has been supported and assisted in it's

development by a very hardworking and committed body of parents. Teachers and parents work together to provide a caring, secure and stimulating environment. It is an inclusive community that is inspired by the vision of our motto “working together”.

As outlined in the school’s mission statement, St Joseph the Worker School values the teachings and traditions of the Catholic Church, the child as the centre of the school’s being, cultural diversity, the uniqueness of every child and learning as developmental and individual.

The curriculum is varied including an intensive Literacy program (Foundation Years Literacy), Numeracy, Learning, Life and Faith, LOTE (Italian), the Kitchen Garden, the Arts, Health and Physical Education, Science, History and Civics and Citizenship. Students are involved in a range of contemporary teaching and learning opportunities which include Inquiry based and personalised learning.

## **Physical Learning Environment**

St Joseph the Worker Primary School community works together to ensure a physical environment that is well maintained and provides students with safe, attractive, functional and stimulating learning areas.

The Hall was refurbished and extended in 2008 and the Library building was refurbished and extended in 2009/10.

The Prep - Year 2 classrooms stand in the same building as the staff area, the Arts room and Administration area; this allows great scope for team teaching. The classrooms are flexible in design and generous in size so students have the comfort of moving around freely when necessary and it also allows for more display room with each wall providing displays at the appropriate height for the students.

In 2017, we will be refurbishing our synthetic turf and oval area.



## **Educational Program**

At St Joseph the Worker our educational emphasis is on the basic skill areas of Literacy (English), Numeracy (Mathematics).

We believe in the importance of Religious Education, the development of values and Personal and Interpersonal development. Through our Learning, Life and Faith program, we link religious education with other curriculum areas to develop a deeper understanding of our faith, ourselves and the world in which we live. We

endeavour to provide opportunities for the students to develop their skills in a broad range of further curriculum areas i.e. Science, History Civics and Citizenship, Technology, Health and Physical Education.

We also provide specialist teachers for LOTE (Italian), Physical Education and Visual & Performing Arts programs.

Personal Learning and Interpersonal Development are two areas which are given major consideration within our programs. The ability to understand and work with others, understand ourselves, manage our own learning and set individual goals and use higher order thinking skills to problem solve are important skills necessary not only within the school setting but for life beyond school.

Parents are encouraged to participate in classrooms. This will provide opportunities to work together and support our students in their learning whilst also gaining a better understanding of contemporary teaching and learning practices within the school.

## **Learning & Teaching Statement**

At St Joseph the Worker we believe that while learning is a life long process, which is both developmental and individual, we can also be:

- open in a relationship with God.
- have a social conscience
- critical & analytical
- global thinkers & problem solvers
- reliable, independent & co-operative
- take responsibility for our learning
- literate & numerate
- skilled users of technology



## **Therefore we provide:**

- Opportunities to learn about and discuss social issues
- Well planned open-ended activities
- Opportunities to problem solve
- Opportunities for interaction with teachers, students and other adult helpers so as to build quality relationships
- A range of learning situations such as co-operative group work, individual activities, ability group work, peer and cross-age activities, both teacher and peer directed activities
- An integrated curriculum that links learning to life and Faith
- Instruction in how to manage time and resources

- Daily numeracy and literacy blocks
- Uninterrupted learning time
- Small group focussed teaching in ability groups that are flexible
- Hands-on activities involving a variety of resources
- Exposure to a variety of learning situations, strategies and resources
- Direct instruction in the use of technology
- Computer assisted learning
- Opportunities to be grown independently through self-management

**We also believe that all children can learn when given time and the right kind of support. We provide:**

- A purposeful positive, secure and supportive environment
- Active engagement in their learning process
- An expectation that the students will, in time, take responsibility for their learning
- A partnership between the home and school
- Teacher modelling
- Contextual teaching which builds on what the student already knows
- Well planned programs
- Focussed teaching that caters for the students' needs
- High expectations
- Achievable goals
- Consistent teaching and management practices
- Intervention and special assistance



**We aim to achieve our goals through:**

- Collaborative planning in professional learning teams
- Teaching in teams to meet the learning needs of our students
- Quality leadership and co-ordination
- On-going professional learning

### **Learning, Life and Faith**

Education in Faith is an integral part of our school program. During their years here, our students learn about prayer and Scripture as well as the catechetics and traditions of the Catholic Church. We aim for all our students to leave our school with a sound knowledge and understanding of what it means to be a Catholic Christian in the new millennium.

## **The Sacramental Program**

### **Reconciliation - Year 3.**

### **First Eucharist - Year 4.**

This takes place during the weekend parish Masses.

### **Confirmation – Year 6**

This sacrament is celebrated on a Sunday. The regional bishop usually officiates. Parents are expected to be part of the formal preparations, as they are the first educators of their children and can share and develop their own knowledge and growth of the Catholic faith. It is also an opportunity to know and become part of the “living” parish of St Joseph the Worker. The active participation of parents also helps the whole family to be involved in some way, by showing interest in these important events in the child’s life.

## **Literacy**

Prep – Year 4 students receive ten hours of Literacy learning each week. This involves a two-hour literacy block, across five days a week. Our seniors, Years 5&6 receive 9 hours of Literacy learning which is closely linked to the Inquiry unit. The focus of all sessions is to develop students’ skills in Reading, Writing, Listening and Speaking.

A range of assessment tools are used throughout the year to determine students’ strengths and future learning needs and to track student progress. At the beginning and end of each year children in Prep, Year One and Year 2 will be assessed using elements of Clay’s Observation Survey of Early Literacy Achievement, The Record of Oral Language, Burt Word Test and PAT R. Students in Years 3-6 are assessed using various tools including the Probe Comprehension Test, Determiner Word Test, Peter’s Dictation and PAT R.



Within the literacy blocks there are opportunities for students to work as a whole class, in small groups and independently. Teachers organize workshops for small focus groups designed around an area of need.

We have a Literacy Leader who plans fortnightly and works with the Prep – Year 6 teachers to plan, guide and support and to ensure consistency of teaching across these areas.

Professional Learning Team meetings are facilitated by the Literacy Leader throughout each term. These meetings provide teachers from the various levels the opportunity to meet, discuss student progress and share strategies for high quality learning and teaching practices.

## **Numeracy**

The school is involved in ongoing professional learning to enhance the quality of classroom practice.

Students are assessed using a variety of tools before each maths unit to determine their strengths and future learning. This allows us to track each student's progress and to diagnose skill areas that must still be worked on.

The students participate in a daily numeracy workshop which provides a variety of learning opportunities. These experiences range from whole class, small group and independent tasks. Similar to literacy teachers organise workshops for small groups designed around an area of need.

We have a Mathematics Leader who plans fortnightly with all the teachers from Prep – 6. This ensures that we are able to provide a sequential program across the school. At these meetings teachers are able to discuss, plan and cater for the individual needs of students.

As with our Literacy program Professional Learning Team meetings in Mathematics are facilitated by the Mathematics Leader to provide teachers from with the opportunity to meet, monitor student progress and share strategies for high quality learning and teaching practices.

## **Homework Policy**

At St Joseph the Worker School we believe that homework assists in:

- Consolidation of classroom learning
- The development of home/school links
- Increasing parent's involvement in their child's education

- Helping parents or carers become involved in what the class and the child are doing at school.

It is important that you inform the teacher if your child is having trouble with their homework or is taking an excessive amount of time to complete it.

## **Assessment and Learning**

As we believe that learning is both developmental and individual please try not to compare your child with others. You should be able to see how your child is progressing and celebrate their achievements.

A written report is issued at midyear and again at the end of the year. A Parent/Teacher exchange meeting occurs in the first Term, this meeting is for parents to share information about their child and for the teacher to discuss how the child has settled into their new Year level. A Parent/ Teacher Interview takes place at the beginning of third term. In this meeting parents are advised about the achievements of their child in the first half of the year and given ideas about how their child might progress further.

If parents wish to meet with teachers at any time regarding their child's progress, they are most welcome to make an appointment with the teacher concerned. Similarly teachers will contact you if they have any concerns about your child.

The children in Years 3 and 5 participate in the National Assessment Program – Literacy and Numeracy (NAPLAN), which is an externally assessed National test, implemented in 2008.

## **House System**

Each pupil at St Joseph the Worker will be assigned to a house (all members of the one family will be in the same house). Children will require a St Joseph the Worker tee shirt in their house colour.

**CAWLEY (GOLD)** - named after Evonne Cawley (nee Goolagong), the champion Australian tennis player who won the Wimbledon title.

**ROSEWALL (RED)** - named after Ken Rosewall, a veteran Australian tennis player, who represented Australia many times in the Davis Cup and at Wimbledon.

**CLARKE (GREEN)** - named after Ron Clarke, the great Australian runner who carried the Olympic Flame in the 1956 Melbourne Olympics, and was the first person to run 3 miles in under 13 minutes.



**CHAPPELL (BLUE)** - named after Greg Chappell, who was captain of the Australian cricket team for many years, and broke records in batting and fielding.

## **Outdoor Education**

At St Joseph the Worker school we believe very strongly in the need for students to experience activities outside the school grounds. These activities build on the students' self-confidence, physical development and knowledge of the world around them. We therefore, provide a range of these types of activities for students. Safety is a paramount concern in all these activities and a safety audit is carried out before all activities.



## **Excursions**

Throughout the year we have several educational excursions. These are vital to the school curriculum as they broaden the children's experiences. As children move into the middle and upper classes, it is expected that they will participate in overnight camps. These camps are well planned and very educational. The experience of sharing with other children, especially classmates, can make the experience very rewarding. Every effort is taken to ensure the safety of the children.

## **Camps**

The Year 3 and 4 students attend an overnight camp as an introduction to the longer camp experience in Year 5 & 6. The students in Year 5 & 6 attend a 3-day (2 nights) camp. These camping experiences are all carried out in accredited camping lodges and trained instructors supervise all activities. These experiences are also an important part of the social development of the students enabling them to practice patience, taking turns, sharing and working together in an environment outside of home or school.



## Physical Education Program

The Physical Education Program at St Joseph the Worker aims to provide students with the opportunity to participate in physical activities that allow for enjoyment, recreation, fitness, social interactions and competition. The Program endeavours to promote a lifelong participation in physical activity through the development of movement competence. Through a broad and structured Program the students are provided with opportunities to experience a range of physical activities.

## Interschool Sport

Senior students participate in the Interschool Sports program where they have the opportunity to practice their skills under pressure, practice their sportsmanship and meet other students from schools in the surrounding area.

This involves both winter and summer sports such as football, netball, cricket and softball. Children from Grades 3-6 may be selected for special interschool competitions throughout the year.



## Specialist Classes

### L.O.T.E. Program

The Language Other Than English Program (L.O.T.E.) is a Prep to Year Six Program, involving children in one session per week of exposure to the Italian language. The program builds on students' experiences, while integrating language awareness and culture. General Italian vocabulary such as numbers, days of the week, months of the year etc. are dealt with and built upon at each year level.

### The Arts

In alternate years all classes from Prep to Year Six have a weekly lesson, one year this involves music, dance and drama and the following year visual arts. Children will have the opportunity to perform for members of the school community throughout the year.

We also alternate the production of a School Concert and an Art Show each year to match the area of study of the students.



### Physical Education

Students participate in Physical Education one hour per week. This is an opportunity to build skills, understanding and knowledge about the importance of physical activity in our lives.

### Time Synopsis for Curriculum Areas

	<u>Hours Per Week</u>
Learning Life & Faith	5
Literacy	10 (P- 4)
	9 (5 & 6)

<b>Numeracy</b>	5 (P- 4)
	6 (5 & 6)
<b>The Arts</b> (Art, Music, Dance Drama)	1
<b>LOTE</b>	1
<b>Physical Education</b>	1

## **School Hours**

**STUDENTS ARE TO BE AT SCHOOL NO LATER THAN 8.35am.**

8.30am Children enter school grounds and move to their classrooms.

8.45am Children are ready to commence their day's work.

Morning Recess - 10.45am - 11.15am

Lunch Time - 1.15pm - 1.25pm

Lunch Recess - 1.25pm - 2.15pm

Dismissal - 3.15 pm

## **School Office Hours**

8.30a.m. - 4.00 p.m. each school day.

## **Out of School Hours Care**

Out Of School Hours Care operates from Monday to Friday. After school care operates between 3.15pm and 6.00pm. This program is for children from both St Joseph the Worker and is operated by Camp Australia on behalf of the school. Children take part in a range of indoor and outdoor activities.

NO child is to be left unsupervised outside the school gate before 8.30am. Parents who drop their children between 8.00 and 8.30am are asked to wait with their children.

If you would like your child/children to participate in the Out of School Hours Care Program, please contact the Coordinator on 0434 422 454.

## Early Dismissal

All students who are taken from school prior to 3.15pm must be signed out at the office and an Early Dismissal card handed to the teacher in the classroom or on the asphalt area should it be a recess time. If you are collecting your child during morning or lunch recess, please inform the class teacher so your child will be sent to the office to wait for you.

## School Visitors

All visitors to the school must report to the office and obtain a visitor's badge. Children are to be reminded to report to a staff member if they notice any person other than staff in our school. All staff members are to advise all visitors of this procedure.

## Administration of Medication

Only prescribed medication is to be administered by the Office staff. No medication will be administered without a completed Medical Form (these are available from the Office).

## Asthma

Students with serious asthma should have a written management plan prepared by their doctor. It should include information about:

- Usual medical treatment
- Details as to medication if the student's health is deteriorating
- Emergency contact numbers and doctor's contact number

A hand-held device such as a puffer is generally used for asthma medications. The device must be clearly marked with the name of the student.

All children who suffer from asthma must have two inhalers (clearly marked with the child's name) – one to be kept in the plastic container in the classroom and the other kept in the office.

## Anaphylaxis

Ministerial order 706 states that all Victorian schools must have an **Individual Management Plan** for all students who are at risk of suffering anaphylaxis. The key to prevention of anaphylaxis in schools is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens) and prevention of exposure to these triggers. Partnerships between schools and parents are

important in ensuring that certain foods or items are kept away from students while at school. If your child has been diagnosed at risk of anaphylactic reactions, it is very important that a current Individual Management Plan be provided to the school

## **Change of Address/Phone Contact Details**

The school must be notified immediately if there is a change of address or of the home telephone number or in the work place of parents. This is to ensure easy contact in the case of an emergency.

## **Assembly**

An assembly is held each Thursday afternoon at 2.45pm. Parents are welcome to attend.

## **Classroom Helpers**

Parents are actively encouraged to work in the classroom. All helpers are asked to participate in a short training program and must have a Working with Children Check. A Working with Children Form is available from the School Office. When working in the classroom, parents are required to wear a Classroom Helper badge. Parent helpers must sign in at the office and collect a Badge before proceeding to the classroom.



## **Car Parking**

Parents are permitted to park in either car park to bring or collect their children from school. **PLEASE NOTE THAT ENTRY TO BOTH CAR PARKS IS NOT PERMITTED AFTER 3.00PM.** No student is permitted to enter or leave either car park unaccompanied by an adult.

Cars leaving the southern car park must leave via the exit driveway that runs alongside the southern side of the Parish Hall.

Please remember that if you CHOOSE to enter either car park you **MUST** park your car **BEFORE** picking up or dropping off children.

**Please note that parking in front of the school fence is not permitted before school.**

## **Drop Off Zone**

Parents are permitted to drop their children off in front of the school fence and School Hall in the morning. *Please note that only the right lane is to be used for this purpose and children are to exit from the right side of the car.*

## **School Crossing**

Parents are asked to instruct their children to use the school crossings and pathways as a safeguard. The school crossing is supervised. The supervisor's directions must be followed. We remind parents to park legally at all times which excludes across or too close to the crossings.

## **Morning Tea**

To support learning and ensure students can sustain their efforts we support the policy of "brain food". Parents may provide the students with a small snack of fruit or vegetables cut into mouth size pieces that can be eaten while learning. . Please use a small container and one they can easily open and close. We encourage that snacks/lunches be wrapper free and stored in clearly labelled and reusable containers.

We also encourage students to have their school water bottle; this may be kept on their desks during the school day.

## Lunches

Lunch is eaten either in the classroom or outside under teacher supervision between 1.15pm and 1. 25pm. Children who do not finish their lunch must sit in the gazebo until their lunch is finished.

PLEASE DO NOT GIVE YOUR CHILD TOO MUCH TO EAT. Clearly label lunch boxes, bags or drinking flasks with the child's name and grade.

## Yard Supervision

Supervision of the school grounds commences when the school gates open at 8.30a.m. This continues until 3.30pm. No child is permitted to leave the school grounds without permission. If a child is to leave school during playtime, he/she must be accompanied by a parent or guardian who has first of all signed the **Early Dismissal Book**, which is in the school office.

## Fees

These should be paid in advance once a year at the beginning of the school year, or at the beginning of each of the first three terms, when accounts are sent home. This is a vital commitment and you are asked to do your best to pay fees at the time specified. Please note that fees are to be paid directly to the School Office. Fees may be made by cash, cheque, direct debit or eftpos.

If you have any difficulty in paying school fees please contact the School Principal. Families may also choose to pay in regular instalments to fit with their budget this can be done through direct debit.

School Fees for 2016 are \$1,350.00 per family per year. These are paid over three terms in instalments of \$450.00.

### Subject Levies & Books for 2017:

Prep	-	\$310.00 per child, per year
Grade 1	-	\$310.00 per child, per year
Grade 2	-	\$310.00 per child, per year
Grade 3	-	\$418.00 per child, per year
Grade 4	-	\$418.00 per child, per year
Grade 5	-	\$418.00 per child, per year
Grade 6	-	\$418.00 per child, per year

Included in Grade 4, 5 & 6 levy is the deposit for camp.

The levy payment includes the payment of books.



## Monies

All monies are to be brought to the office before school. Please put money in an envelope and mark the envelope clearly with your child's name and grade and write exactly what the money is for.

## Banking

Our school participates in the Commonwealth Bank School Banking Program. Our banking is on Thursday. All books are to be placed in the banking bags located in the classroom before 8.45 am.



## Illness

Regular attendance is a crucial factor in the educational progress of all students. **All absences from school must be explained in writing.** The only legal reason for absence is ill health. Your child's health is of prime importance and a sick child should be kept at home. If your child is absent, please send a note with him/her when he/she returns.

**PLEASE NOTE THAT FOR ALL EMERGENCIES THAT ARE CONSIDERED SERIOUS, AN AMBULANCE WILL BE CALLED AT THE PARENTS' EXPENSE. WE SUGGEST THAT ALL FAMILIES HAVE AMBULANCE COVER.**

Children should not be sent to School unless they feel quite well and will cause no inconvenience to the others in the class. Remember that, even though the disease itself may not be serious, complications can arise, therefore, bed and rest are important

## Newsletter

The school newsletter is sent to our parents fortnightly on a Monday via email. Please ensure that you provide the office with a valid email address so that you can receive the weekly newsletter. The newsletter is also available via the Skoolbag App and the school website at [www.sjwreservoirinth.catholic.edu.au](http://www.sjwreservoirinth.catholic.edu.au)

## **Skoolbag App**

St. Joseph the Worker has invested in a special app which will enhance our communication to parents. The free app is available for iPhone and android phones. To get the app you need to search the iTunes or android app stores. Simply type into the search bar "St Joseph the Worker Reservoir North" load the app and you are ready to go. The app will contain newsletters and other information and forms. It will be used to send important information quickly to parents.



## **Parent/Teacher Communication**

A child's sense of security at school can only be established when parents and teachers are communicating openly and co-operating with each other to find what is best for the child concerned. If something at school is worrying you or your child, please come and discuss it with us. The protocol for complaints or expression of concerns is as follows: If you have a classroom problem, please speak to the teacher. If you have a general school problem, please speak to the Principal. Matters of Policy may be submitted in writing to the School Board, if necessary. If factors outside school are affecting your child, it is better for all concerned if his/her teacher is made aware of this.

## **School Rules**

Follow Directions  
Listen to the Speaker  
Speak Appropriately  
Hands-off  
Take care of all property and the environment  
Move Safely

## School Expectations

- Students are expected to behave politely and co-operatively at all times and play fairly and safely with each other.
- All students are expected to be punctual and to arrive at school no later than 8.45am. Students who arrive after 8.45am must be signed in at the office. (Refer to section on lateness).
- Ball or running games are not permitted before school and any yard play is not permitted after school. Children are not allowed to use the Adventure Play equipment after school.
- Students are expected to wear **full school uniform** each day and a sports uniform on nominated days only. Any child who does not have the correct sports uniform is to wear the normal uniform on sports day.
- The school hat must be worn at all times while outside during terms 1 & 4
- Students with shoulder length hair or longer must wear it tied back for health purposes.
- Hair accessories are to be in one of the school colours - brown, white or gold.
- The only jewellery to be worn at school includes a watch, studs and/or **small sleepers**
- Nail polish is not to be worn to school.
- During class time all children are to move quietly and orderly around the school.
- All students are expected to stay within the school fence at all times and to play in the designated areas.
- Students are to ensure that they keep their school clean, tidy and attractive by disposing of their rubbish appropriately and looking after the gardens.
- Soccer balls and footballs are to be kicked only on the oval.
- Students who need to cross Wilson Boulevard before and/or after school must use the school crossing.
- All absences from school must be explained in writing by parents even if a phone call has been made.

## Playground Rules

No child is permitted to leave the school grounds without permission. If a child is to leave school due to an illness or an appointment during playtime he/she must be accompanied by a parent or guardian who has first signed the Early Dismissal Book, which is in the school office. The parent or guardian must then hand an **Early Dismissal Card** to the teacher on duty on the asphalt area.

## **Asphalt & Concrete Areas**

Football and soccer balls are not to be used in this area. Basketballs can be used as a half court game.



## **Oval**

Children must have finished eating before going on to the oval, as this is a no food zone.

Balls that go over the fence on the creek side must be retrieved under adult supervision. Children are to refrain from climbing on the trees or on the soccer goals.

## **Sandpit**

Children are to share the sandpit. Throwing of sand is not permitted.

## **Adventure Playground**

These are no-running zones the play equipment, behind the gazebo is for Prep children only.

## **Wet/Hot Days**

If it is raining or the temperature has reached 35c the children will remain inside. Children may leave the classroom in pairs for toilet purposes.

## Uniform

The correct School uniform must be worn every day. Please make sure that your child is in the correct uniform. A parental note is required if any student is not wearing the correct uniform.

### Summer Uniform

**BOYS** Brown shorts, gold polo shirt, (**NOT T-SHIRT**) fawn socks, brown jumper, School Bomber jacket and brown shoes/ sandals.

**GIRLS** Brown check dress (make sure it is St. Joseph's check), brown jumper, School Bomber jacket, fawn socks, brown or black shoes.

### Winter Uniform

**BOYS** Brown long pants, gold long sleeve polo top, brown jumper, brown shoes/brown boots, fawn socks.

**GIRLS** Pinafore dress (check) OR long brown pants, lemon blouse, brown jumper, fawn socks, brown or black shoes.

Steel-capped boots or jeans are **NOT** part of the school uniform. Therefore, they are not to be worn.

**Please note that all children with long hair must have their hair tied back with a ribbon, or hair elastics. Hair ribbons are to be white, gold or brown.**

### Sports Uniform

School T-Shirt, white shorts for boys and skirt for the girls, white runners and white socks

School tracksuit (brown with school emblem), white socks white runners

Please note school tracksuits and sports uniforms are to be worn on designated days only.

### School Hats

The yellow summer school hat is to be worn whenever the children are outside during terms 1 & 4.

## Suppliers

All uniform items may be purchased from the following supplier:



Academy Uniforms – 238 Wolseley Place, Thomastown.  
Phone - .9460 8033 [www.academyuniforms.com.au](http://www.academyuniforms.com.au)  
Trading Hours - Mon – Fri 9am - 5pm and Sat 9am – 12 Noon.



Fab Sport Shoes - 111B Spring Street, Reservoir Victoria 3073  
Phone - 9939 6122 [www.fabsport.com.au](http://www.fabsport.com.au)  
Trading Hours – Mon – Fri 11am – 5.30pm and Sat – 11am – 3pm.

## School Committees

All parents are encouraged to become involved in the life of our school. One way is to serve on one of our committees.

### Fund Raising Committee

The Fund Raising Committee is very active in their efforts to fund-raise, on behalf of the school. They contribute a great deal in time and energy. The Fund Raising Committee is a very important facet of St Joseph the Worker School. Every parent is welcome to participate, or help in any way.

## School Board

The School Board was established in December 1980. In brief, the role of the Board is to:

- Operate and maintain the school buildings and surrounds as well as to plan for the future development of the school.
- Provide support, advice and assistance to the Parish Priest, and the School Principal on school matters.
- Foster and coordinate the work of school auxiliaries/committees, e.g. Fund Raising Committee and Maintenance Committee, both of which operates under the auspices of the School Board's control.

Membership of the Board is through an election process that occurs annually.